

# **Forward Plan**

1 March 2011 - 30 June 2011



## **What is the forward plan?**

The forward plan is a list of the key decisions and other planned executive and executive portfolio-holder decisions the council intends to take over a four-month period from 1 March 2011. The council has appointed seven councillors to the Executive to take these decisions. The plan is updated monthly and published at least 14 days before it comes into effect.

## **What is a key decision?**

Key decisions are, in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Other planned executive decisions may also appear in the forward plan on a voluntary basis.

## **What does the forward plan tell me?**

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## **Who takes key decisions?**

Key decisions are taken by the Executive, individual executive members, individual officers, or a committee acting under delegated powers. Most key decisions are taken at public meetings.

## **Who can I contact?**

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

## **How do I make contact?**

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for executive members are available on the council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by telephoning the council offices on 01235 520202.

## **How do I get copies of agenda papers?**

The agenda papers for Executive meetings are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk). Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: [steve.culliford@whitehorsedc.gov.uk](mailto:steve.culliford@whitehorsedc.gov.uk).

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

## **How to make representations to the Executive**

Members of the public wishing to address a meeting of the Executive on an issue relating to the council's powers and duties should notify Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: [steve.culliford@whitehorsedc.gov.uk](mailto:steve.culliford@whitehorsedc.gov.uk).

# Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
<b>Award of contract for management of the Abbey Meadows outdoor pool, snack kiosk, and interactive water feature</b>	No	Executive Portfolio Holder with delegated authority for Economy, Leisure and Property 1 Mar 2011	March 2011	Councillor Richard Gibson	Consult Executive portfolio holder	Chris Webb Tel. (01235) 540358 Email: <a href="mailto:shris.webb@southandvale.gov.uk">shris.webb@southandvale.gov.uk</a>	Executive delegated decision form for Award of contract for management of the Abbey Meadows outdoor pool, snack kiosk, and interactive water feature
<b>Disposal of Fitzharry's Common Room, Abingdon</b>	No	Executive Portfolio Holder with delegated authority for Economy, Leisure and Property 1 Mar 2011	March 2011	Councillor Richard Gibson	Consult Executive members	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: <a href="mailto:chris.tyson@southandvale.gov.uk">chris.tyson@southandvale.gov.uk</a>	Executive delegated decision form for Disposal of Fitzharry's Common Room, Abingdon

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<b>Allocation of capital funding on essential repair and refurbishment works at the leisure facilities in 2011/12</b>	KEY	Executive 4 Mar 2011	March 2011	Councillor Richard Gibson	Consult Executive portfolio holder	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: <a href="mailto:chris.tyson@southandvale.gov.uk">chris.tyson@southandvale.gov.uk</a>	Executive report for Allocation of capital funding on essential repair and refurbishment works at the leisure facilities in 2011/12
<b>Contract for car park cash collection</b>	KEY	Executive 4 Mar 2011	March 2011	Councillor Jenny Hannaby	Consult Executive portfolio holder	John Backley Tel. (01235) 540443 Email: <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>	Executive report for Contract for car park cash collection
<b>Contract for grounds maintenance</b>	KEY	Executive 4 Mar 2011	March 2011	Councillor Jenny Hannaby	Executive portfolio holder	Clare Kingston, Head of Corporate Strategy Tel. (01235) 540356 Email: <a href="mailto:clare.kingston@southandvale.gov.uk">clare.kingston@southandvale.gov.uk</a>	Executive report for Contract for grounds maintenance

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<b>Community grants</b>	No	Executive 6 Apr 2011  Abingdon Area Committee 6 Apr 2011  North East Area Committee 6 Apr 2011  South East Area Committee 6 Apr 2011  West Area Committee 6 Apr 2011	February 2011	Councillor Tony de Vere	Consult Executive portfolio holder	Toby Warren Tel. (01235) 547695 Email: <a href="mailto:toby.warren@southandvale.gov.uk">toby.warren@southandvale.gov.uk</a>	Executive report for Community grants
<b>Appointment to advisory groups and outside bodies</b>	No	Executive 18 May 2011	March 2011	Councillor Tony de Vere	Consult Executive Leader	Steven Corrigan Tel. (01235) 547675 Email: <a href="mailto:steven.corrigan@southandvale.gov.uk">steven.corrigan@southandvale.gov.uk</a>	Executive report for Appointment to advisory groups and outside bodies
<b>Local development framework core strategy</b>	KEY	Executive 27 May 2011	January 2011	Councillor Mary de Vere	Consult Executive portfolio holder	Miles Thompson Tel. (01235) 540339 Email: <a href="mailto:miles.thompson@southandvale.gov.uk">miles.thompson@southandvale.gov.uk</a>	Executive report for Local development framework core strategy

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<b>Emergency plan</b>	KEY	Executive 27 May 2011	April 2010	Councillor Jenny Hannaby	Consult Executive portfolio holder Consult South Oxfordshire District Council	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	Executive reports for emergency plan
<b>Property system procurement</b>	KEY	Executive 27 May 2011	December 2010	Councillor Jerry Patterson	Consult Executive portfolio holder	Andrew Down, Head of HR, IT and Customer Tel. (01235) 540372 Email: <a href="mailto:andrew.down@southandvale.gov.uk">andrew.down@southandvale.gov.uk</a>	Executive reports for property system procurement
<b>Prioritising capital expenditure on corporate properties</b>	KEY	Executive September 2011	January 2011	Councillor Richard Gibson	Consult Executive portfolio holder	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: <a href="mailto:chris.tyson@southandvale.gov.uk">chris.tyson@southandvale.gov.uk</a>	Executive report for Prioritising capital expenditure on corporate properties